Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: LTBB Administration Building, Court Room 7500 Odawa Circle, Harbor Springs, MI 49740

MINUTES August 4, 2012

Call to Order: 10:08 am.

Committee Member Roll Call

Present: Councilor Kevin Gasco, Chair John Bott, Councilor Bill Denemy (Absent)

Legislative Staff and Council Members: Legislative Services Attorney Donna L. Budnick,

Director of Treasury Michael Garrow, Councilor John Keshick

Guest: None

Adoption of Agenda

Motion made by Councilor Gasco and supported by Chair John Bott to adopt the agenda of August 4, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Minutes

Motion made by Councilor Gasco and supported by Chair John Bott to approve the minutes of July 7, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Director of Treasury Report: None, this item will be removed from future agendas.

Business:

Supplemental Funding Request -

No additional supplemental funding requests received by the Committee.

Investment Policy Statement - wrap up

Signature cards for the investment account needs to be sign upon the enactment of the Investment Statute. Director of Treasury Garrow would be the authorized representative and signer additionally Legislative Leader, Treasurer and Secretary would have signing authority.

Discussion on Senior Financial Analyst position and budgets

Director of Treasury Garrow presented a job description and budgets for FY 2012/13 for a Senior Financial Analyst.

Treasury Office Supplemental Funding Requests for 2012 and 2013

Director of Treasury Garrow presented a supplemental funding request for a Senior Financial Analyst for FY 2012/13.

2014 Budget formulation Process - Discussion

Director of Treasury Garrow discussed possible alternative methods in developing a budget formulation process along with discussion on new accounting soft-ware program.

OFI Financials - update

Director of Treasury Garrow presented information and a supplemental funding request for a manager for OFI.

LSA Budnick presented information on the removal of a trailer and cost associated with the trailer removal and painting of signs. Upon receipt of a proposal and submission of a supplemental funding request, LSA will request a phone poll in the next week.

2011 Audit - update

Director of Treasury Garrow will look into whether or not audited numbers are needed to complete the indirect cost proposal.

Chair Bott will make introductions between Director of Treasury Garrow and auditors Rehmann.

Miscellaneous: None

Action Items:

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy) Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by the Director of the Treasury to fund the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury for the remainder of FY 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy) Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by the Director of the Treasury to fund the additional position to the Legislative Branch for a Senior Financial Analyst within the Office of Treasury for FY 2013.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy) Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding addition to the Legislative Branch Budget (2315-0-01) in the amount of \$56,000.00 to come from prior period funds for the costs associated for a Senior Financial Analyst within the Office of Treasury for the remainder of FY 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy) Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding addition to the Legislative Branch Budget (2315-0-01) in the amount of \$140,430.00 to come from prior period funds for the costs associated for a Senior Financial Analyst within the Office of Treasury for FY 2013.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy) Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to approve and authorize the Treasurer to sign the supplemental funding request submitted by OFI for \$34,000 to cover the anticipated balance of salary, fringe and other expenses related to the hiring of a Fisheries Manager and/or consultant for OFI for the last four (4) months of 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Motion made by Councilor Gasco and supported by Chair John Bott to recommend Tribal Council authorize and approve the supplemental funding submitted by OFI for \$34,000 to cover

the anticipated balance of salary, fringe and other expenses related to the hiring of a Fisheries Manager and/or consultant for OFI for the last four (4) months of 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Public Comment

Public Comment opens at 11:48am.

John Keshick spoke regarding future expenditures.

Public Comment closes at 11:51am.

Next Meeting:

Committee Meeting: Saturday, September 8, 2012 at 9:00 am. Meeting Location: LTBB Administration Building, Court Room, 7500 Odawa Circle, Harbor Springs, MI 49740

Adjourn

Motion made by Councilor Gasco and supported by Chair John Bott to adjourn meeting at 12:03 pm.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Denemy)

Motion carried.

Meeting adjourned at 12:03 pm.

Little Traverse Bay Bands of Odawa Indians Attendance Sheet

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Aug. 4, 20122 SIGNATURE Location: Tribal Government Center - Tribal Court Room Date: PHONE AFFILIATION とうし AFC Meeting Bushark PRINTED NAME 3000 Type of Meeting: 20 23 24 25 10 12 15 <u>⊕</u> 22 7 13 4 16 17 8 7 o 9 ω Ŋ

Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: LTBB Administration Building, Court Room 7500 Odawa Circle, Harbor Springs, MI 49740

MINUTES September 7, 2012

Call to Order: 9:10 am.

Committee Member Roll Call

Present, Chair John Bott, Councilor Bill Denemy, Councilor Kevin Gasco (Absent)

Legislative Staff and Council Members: Legislative Services Attorney Donna L. Budnick,

Director of Treasury Michael Garrow

Guest: None

Adoption of Agenda

Motion made by Councilor Denemy and supported by Chair Bott to adopt the agenda of September 7, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Minutes

Motion made by Councilor Denemy and supported by Chair Bott to approve the minutes of August 4, 2012.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Business:

1. Update on accounting system RFP

Director of Treasury Garrow is working with Interim CFO Ballard to develop a RFP for computer software program to upgrade the accounting system.

2. Update on Budget reform process

Director of Treasury Garrow is working with Interim CFO Ballard to develop a budget process that reflects actuals instead of prior year proposed budgets.

3. Update on OFI

An updated was provided by Director of Treasury Garrow and Legislative Services Attorney Budnick on the setting up of *QuickBooks*, posting of manger's position, removal of the trailer, HAACP plans implementation and maintenance of the building.

4. Investment Statute

Motion made by Councilor Denemy and supported by Chair Bott to recommend to Tribal Council to override the Executive Veto of the Investment Statute and amend the Statute to change the word "committee" to "Tribal Council or its designee".

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Motion made by Chair Bott and supported by Councilor Denemy to recommend to Tribal Council to approve the following Authorized Representatives for signatures on the Authorized Representative Designation Form for Merrill Lynch investments: Legislative Leader, Secretary, Treasurer and Director of Treasury.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Motion made by Councilor Denemy and supported by Chair Bott to recommend to the Tribal Council to approve the Merrill Lynch Investment Policy Statement and authorize an Authorized Representative to sign the plan.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Public Comment

Public Comment opens at 11:30am

None

Public Comment closes at 11:31am

5. Closed Session

Motion made by Chair Bott and supported by Councilor Denemy to go into closed session for confidential business.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Motion made by Councilor Denemy and supported by Chair Bott to return to open session.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Miscellaneous: None

Action Items:

See above

Next Meeting:

Committee Meeting: Saturday, October 6, 2012 at 9:00 am. Meeting Location: LTBB Administration Building, Court Room, 7500 Odawa Circle, Harbor Springs, MI 49740

Adjourn

Motion made by Chair Bott and supported by Councilor Denemy to adjourn meeting at 12:00 Noon.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Gasco)

Motion carried.

Meeting adjourned at 12:00 Noon.

Little Traverse Bay Bands of Odawa Indians

Attendance Sheet

Location: Tribal Government Center - Tribal Court Room Date:

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Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

MINUTES October 6, 2012

Call to Order: 1:32 p.m.

Committee Member Roll Call

Present: Treasurer Bott, Councilor Denemy, Councilor Gasco

Staff: Legislative Services Attorney Budnick, Legislative Office Manager Michele LaCount,

Treasury Director Michael Garrow

Guest: Councilor Keshick, Councilor Otto, Councilor Bardwell, Tribal Chairman Dexter McNamara, Sovereign Finance Jeff Lamb, Interim CFO Carrie Carlson

Adoption of Agenda

Motion made by Councilor Denemy and supported by Councilor Gasco to adopt the agenda of October 6, 2012 as amended.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

Minutes:

Motion made by Councilor Gasco and supported by Councilor Denemy to approve the minutes of September 7, 2012 as presented.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

Business:

Motion made by Councilor Gasco supported by to Councilor Denemy to recommend to Tribal Council to approve the supplemental funding request from the Legislative branch for an Administrative Assistance 1 level 3, in the amount of \$6,334 for FY 2012 and \$38,000 for FY 2013 to come from prior period funds.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

Discussion: Investment Policy Statement

Discussion: Hiring of Stella Kay for Senior Financial Analyst.

Discussion: Update on Accounting System with Interim Chief Financial Officer Carrie Carlson.

Discussion: Odawa Fishery, Inc., financials and Board signatory authority.

Recess called:

Meeting reconvened: 3:01 p.m.

Discussion: with interim CFO Carrie Carlson regarding 2014 budget formulation process.

Recess called: 4:12 p.m.

Meeting reconvened: 4:23 p.m.

4:24 p.m. Motion made by Councilor Gasco and supported by Councilor Denemy to go into closed session for confidential business matters.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent

Motion carried.

5:19 p.m. Motion made by Treasurer Bott and supported by Councilor Denemy to return to open session.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

5:19 p.m. Motion made by Treasurer Bott and supported by Councilor Denemy to go into close session for confidential business matters.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

5:22 p.m. Motion made by Treasurer Bott and supported by Councilor Gasco to return to open session.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent

Motion carried.

Public Comment

Public Comment opens at 5:25 p.m.

None

Public Comment closes at 5:36 p.m.

Next Meeting:

Appropriation and Finance Committee October 6, 2012 Page 2 of 3

Committee Meeting: **November 3, 2012,** Meeting Location: LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740, Tribal Council Chambers

Motion by Treasurer Bott and supported by Councilor Denemy to adjourn.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

MINUTES November 3, 2012

Call to Order: 9:30 a.m.

Committee Member Roll Call

Present: Treasurer John Bott, Councilor Bill Denemy, Councilor Kevin Gasco (absent) Staff: Legislative Services Attorney Budnick, Treasury Director Michael Garrow

Guest: Tribal Court Administrator Bernadece Kiogima, OFI Board Chair Ben Banfield

Adoption of Agenda

Motion made by Treasurer Bott and supported by Councilor Denemy to adopt the agenda of November 3, 2012, as amended.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco) Motion carried.

Phone Poll:

In order meet the mailing deadline of October 31, 2012 this Phone Poll of the AFC is being taken to approve the Executive's Supplemental Funding Request (attached) for \$455,000.00 to come from Prior Period Funds in order to increase the 2012 per capita distribution to \$599.00 per Tribal Citizen. The result was 2 yes, 1 no (Denemy), 0 abstain and 0 absent.

Minutes:

Motion made by Councilor Denemy and supported by Treasurer Bott to approve the minutes of October 6, 2012, as amended.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Business:

Tribal Court Supplemental Funding Request – Discussion/Action

Discussion with Tribal Court Administrator Bernadece Kiogima regarding the budget request.

Motion made by Treasurer Bott and supported by Councilor Denemy to recommend to Tribal Council to approve the supplement request by the Tribal Judiciary in the amount of \$35,000.00, to come from prior period funds.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried

Council Gasco arrives

OFI Supplemental Funding Request - Discussion/Action

Discussion held with Odawa Fishery, Inc. Board Chair Ben Banfield regarding request for supplemental funding.

Motion made by Councilor Gasco and supported by Councilor Denemy to recommend to Tribal Council to approve the supplement funding request by Odawa Fishery, Inc. in the amount of \$47,000.00 to purchase a fish fillet machine and fish for the fall harvest, to come from prior period funds.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent

Motion carried

Update on Accounting Software

Discussion held with Director of Treasury Garrow on two presentations of software. No final decision has been made as of yet.

Budget Formulation update

No updates on the process.

Sovereign Finance and project comparison

Discussion held on project finance comparison prepared by Director of Treasury Garrow. No decisions made on this item.

M project appropriation cost projections

Review of spreadsheet and update on project costs. Discussion was held on the process of implementing the new pre-construction policy.

Historical financial performance 1999-2012

Discussion held on historical casino revenue and EBIDTA.

Appropriation and Finance Committee November 3, 2012 Page 2 of 3

Prior year fund obligations 2008-2012

Director of Treasury prepared a report on prior year funds that he will provide to Tribal Council.

Miscellaneous:

Treasurer Bott provided an update on a land transaction for property 61.

Public Comment

Public Comment opens at 12:15 p.m.

No Comments

Public Comment closes at 12:16 p.m.

Next Meeting:

December 1, 2012, 9:00 a.m. to Noon

Committee Meeting: Meeting Location: LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740, Tribal Council Chambers

Motion made by Councilor Denemy and supported by Councilor Gasco to adjourn at 12:18 p.m.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: Tribal Council Chambers, LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740

MINUTES December 15, 2012

Call to Order: 9:07 a.m.

Committee Member Roll Call

Present: Treasurer John Bott, Councilor Bill Denemy, Councilor Kevin Gasco (absent)
Tribal Councilors and Staff: Councilor John Keshick, Legislative Services Attorney Budnick,
Treasury Director Michael Garrow, Senior Financial Analysis Stella Kay

Guest: Rehmann Doug Deeter, WOD, Inc. Board Members Frank Ettawageshik and Alan Proctor.

Adoption of Agenda

Motion made by Treasurer Bott and supported by Councilor Denemy to adopt the agenda of December 15, 2012, as amended.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Phone Poll:

No Phone polls

Minutes:

Motion made by Councilor Denemy and supported by Treasurer Bott to approve the minutes of November 3, 2012, as presented.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Amend the Agenda:

Motion made by Treasurer Bott and supported by Councilor Denemy to amend the agenda to add Supplemental funding request Education FY 2013.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Business:

Supplemental Funding Request - Supplemental Funding Request for Education FY 2013 Motion by Treasurer Bott and supported by Councilor Denemy to acknowledge the receipt of the request for Supplemental Funding Request for Education FY 2013 and table until a later agenda.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Councilor Kevin Gasco arrived at 9:40 a.m.

Supplemental Funding Request - Waganakising Odawa Development, Inc.

Motion made by Treasurer Bott and supported by Councilor Denemy to recommend to Tribal Council to refer WOD, Inc. to a work session to review the Funding Request for a 2-Year Operating Budget.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent

Motion carried.

Supplemental Funding Request – Traditional Burial Grounds, Inc.

Motion made by Councilor Denemy and supported by Treasurer Bott to recommend to Tribal Council the approval of Tribal Resolution "Supplemental Funding for Traditional Burial Grounds Board in the Amount of \$25,000.00 for Fiscal Year 2013 to come from Prior Period Funds"

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

Government Annual Audit – Year ending December 31, 2011:

Exit interview held with Rehmann Doug Deeter on the Annual Audit.

Receipt of Proposed Budgets for 2014:

Motion made by Councilor Gasco and supported by Councilor Denemy to acknowledge the receipt of the Executive, Legislative, Judicial, Election Board and Prosecutor FY2014 budgets.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion carried.

Budget Formulation update:

Treasurer Bott will coordinate with CFO to get the Executive Budget on computer sticks to have access to the budgets.

Budget Work Sessions Dates for 2013:

Treasurer Bott sent to the committee member the Budget Work Session dates scheduled for 2013.

Ethic Point:

Motion by Councilor Denemy and supported by Councilor Gasco to acknowledge the receipt of Ethics Point #31.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent Motion carried.

Public Comment

Public Comment opens at 1:03 p.m. No Comments Public Comment closes at 1:04 p.m.

Next Meeting:

January 3, 2013, 9:00 a.m. to Noon Committee Meeting: Meeting Location: Tribal Council Chambers, LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740

Motion made by Councilor Gasco and supported by Councilor Denemy to adjourn at 1:07 p.m. Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent Motion carried.

Waganakising Odawa **Appropriation and Finance Committee**

Tribal Administration Building, 7500 Odawa Circle, Harbor Springs, MI

December 15, 2012 - Saturday Res. Weekend 9:00am Tribal Council Chambers

Meeting

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Waganakising Odawa Appropriate and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Meeting Location: Tribal Council Chambers, LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740

MINUTES January 12, 2013

Call to Order: 9:17 a.m.

Committee Member Roll Call

Present: Treasurer John Bott, Councilor Bill Denemy, Councilor Kevin Gasco (absent) Tribal Councilors and Staff: Councilor John Keshick, Legislative Services Attorney Budnick, Councilor Regina Gasco-Bentley

Guest: None

Adoption of Agenda

Motion made by Councilor Denemy and supported by Treasurer Bott to adopt the agenda of January 12, 2013, as amended.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Phone Poll:

Motion to recommend to Tribal Council the approve of Tribal Resolution Supplemental Funding for Odawa Fishery, Inc. in the Amount of \$150,000.00 to come from Prior Period Funds

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0 - Absent

Motion carried

Minutes:

Motion made by Councilor Denemy and supported by Treasurer Bott to approve the minutes of December 15, 2013, as corrected.

Vote: 2 - Yes, 0 - No, 0 - Abstained, 1 - Absent (Gasco)

Motion carried.

Councilor Kevin Gasco arrives at 9:34 a.m.

Business:

Supplemental Funding Request -- Supplemental Funding Request for Education FY 2013

Discussion held on Apple Yard Day Care. Education Department is scheduled to meet with Tribal Council at its next work-session. Recommend Executive present a business plan/baseline showing viability of the business.

Supplemental Funding Request - Waganakising Odawa Development, Inc.

Discussion held on funding request for WOD, Inc. Committee agrees with the concept as presented by WOD, Inc., but recommends that WOD, Inc. come back in the September/October where the Tribe will have a better handle on cash flow for the Tribe.

Strategic Planning for Supplemental Funding priority

Discussion held on setting up a strategic planning for Tribal funding.

Proposed Budgets for 2014:

Committee held a Budget Work-session on Friday, January 11, 2013. Proposed budget were reviewed by the Committee.

Public Comment

Public Comment opens at 10:20 a.m.

No Comments

Public Comment closes at 10:21 a.m.

AFC Meetings Dates for 2013:

Committee agreed to meet on February 22, 2013, at 10:00 a.m.; March 22, 2013, at 10:00 a.m.; and April 19, 2013, at 1:00 p.m. Treasurer Bott will get these meetings posted.

Next Meeting:

February 22, 2013, at 10:00 a.m.

Committee Meeting: Meeting Location: Tribal Council Chambers, LTBB Governmental Administration Building, 7500 Odawa Circle, Harbor Springs, MI 49740

Motion made by Councilor Gasco and supported by Councilor Denemy to adjourn at 10:48 a.m.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Little Traverse Bay Bands of Odawa Indians Appropriation and Finance January 12, 2013 Sign In Sheet

1.	REGION Bentley
2	William D. Denory
3.	JOHN BOTT John Bello T.C. 838.335
4.	John Keshick John Keshick T.C., 838.335
	Kevin Gaser Day T.C. AFC 838-6765
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Waganakising Odawa Appropriate and Finance Committee John Bott, Treasurer and Chair Kevin Gasco William A. Denemy

Located at LTBB Tribal Government Building, 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal **Council Chambers**

MINUTES February 22, 2013

Call to order at: 10:14 am

Roll Call: Councilor Gasco, Councilor Bott and Councilor Denemy. (None absent). Staff Attendance: Legislative Services Attorney Donna Budnick, Director of Treasury Michael Garrow and Legislative Office Assistant Yvonne McShane.

Guests: None.

Minutes:

Motion made by Councilor Gasco and supported by Councilor Denemy to approve the Minutes of: January 12th, 2013, as presented.

Vote:

3-yes,

0 -no,

0-abstain,

0 -absent

Business items:

- Supplemental Funding Requests Discussion/Action 1.
- ODEMI a.
- National Sequester Discussion held on a the need for a contingency plan and the impact on Tribal funds.

Agenda:

Motion made by Councilor Denemy and supported by Councilor Gasco to approve the agenda for February 22, 2013 as amended.

Vote:

3 -yes, 0 -no,

0-abstain,

0 -absent

Phone Poll- February 8, 2013.

The Appropriations and Finance Committee recommends the LTBB Tribal Council declare their support for the effort to prepare an amicus brief in the Adoptive Couple v. Baby Girl (the "Baby Veronica Case") and hereby appropriate a one-time contribution of \$10,000.00 to the Native American Rights Fund in support of that effort to come from Prior Period Funds and placed in the Judiciary budget for expenditure. That funding shall be used exclusively for the" Baby Veronica Case" or otherwise returned to LTBB's General Fund.

Vote:

3 -yes,

0-no.

0-abstain,

0 -absent

Phone Poll- January 26, 2013:

To approve the selection of Sovereign Finance as the Financial Advisor/Consultant for the Mackinaw Project and authorize Treasury Director Michael Garrow to announce the award to Sovereign Finance.

Vote: 3 -yes,

0 -no,

0-abstain,

0 -absent

Phone Poll -January 30, 2013:

To recommend Tribal Council adopt Tribal Resolution: Appropriation of Funds to Cover Legal Fees for Fredericks Peebles & Morgan LLP in the amount of \$15,000 to cover invoiced costs as received for representation of Tribal Council in the appeal of Little Traverse Bay Bands of Odawa Indians court case #C120-0411with funding to come from prior period funds as budgetary appropriate.

Vote:

3 -yes,

0 -no,

O-abstain,

0 -absent

Motion made by Councilor Denemy and supported by Councilor Gasco to recommend to Tribal Council to approve the supplement request by OEDMI in the amount of \$50,000.00, to come from Prior period funds.

Vote: 3 -Yes, 0-No, 0 -Abstained, 0-Absent

Treasury Director Updates:

Discussion held about bonds, equity, interest and financing for new casino and the bank models. Also discussion on email information/report emailed to Committee members..

Public Comment

Opened at 11:15am

Closed at 11:16 am

Next Meeting:

March 22, 2013 10:00 am to 11:00 am., and Public Hearing from 11:00 am 2:00 pm.

Location: LTBB Tribal Government Building, 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers. This will be posted by Yvonne McShane.

Motion made by Councilor Gasco and supported by Councilor Denemy to adjourn at 11:23 am.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent



Waganakising Odawa Appropriation and Finance Committee Tribal Administration Building, 7500 Odawa Circle, Harbor Springs, MI Tribal Council Chambers February 22, 2013

February 22, 2013 10:00am Meeting

SIGN IN SHEET:

NAME	ORGANIZATION	SIGNATURE
Bill Denem	T.C.	Mal
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Levin Gasao	T.C. AFC	Mala
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(Michae) Garrow	Treas. Dir.	O Michael Dana
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Waganakising Odawa Tribal Council Appropriation and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco, Tribal Councilor and Secretary William A. Denemy, Tribal Councilor

Meeting Location: LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

AGENDA April 19, 2013

Call to Order: 1:30 p.m.

Committee Member Roll Call

Present: Chairman John Bott, Secretary Kevin Gasco and Councilor William Dememy

Absent: None

Tribal Councilors Present: Legislative Leader Kiogima and Councilor Keshick

Staff: Legislative Office Manager Michelle LaCount and Yvonne McShane Legislative Administrative Assistant

Guest(s): John Kawegoma, Justine Pride and Andrew Stitch

Adoption of Agenda

Motion made by Secretary Gasco and supported by Councilor Denemy to adopt the agenda of April 19, 2013, as presented.

Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent

Motion Carried.

Minutes:

Motion made by Secretary Gasco and supported by Councilor Denemy to approve the minutes of as presented.

Vote: 3 - Yes, 0 - No, 0 - Abstained, 0-Absent

Phone Poll: NACTEP Grant Funding Request

Phone Poll Passed

Vote: 3-yes, 0-No, 0 Abstained, 0-Absent

Recess called at 4:06 p.m.

4:20 p.m. meeting reconvened Appropriation and Finance Committee December 15, 2012 Page 1 of 2

Public Comment:

4:20 p.m. Public Comment opened: Justine Pride spoke regarding Michelle Chingwa Education Assistance Act and need for additional funding as she will be living on campus and her Pell grant is almost depleted.

4:24 p.m. Public Comment Closed

Appleyard supplemental funding request deferred to Tribal Council to rework.

Motion by Councilor Gasco and supported by Councilor Denemy to acknowledge receipt of incomplete funding request from the Executive and recommend to Tribal Council to table the incomplete funding request on today's agenda until receipt of Tribal Resolutions from the Executive.

Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent Motion Carried.

Next Meeting:

May 10, 2013 9:00 a.m.

Location: LTBB Tribal Government Building, 7500 Odawa Circle, Harbor Springs, MI 49740
Tribal Council Chambers

Motion made by Councilor Gasco and supported by Councilor Denemy to adjourn at Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent Motion Carried.

Little Traverse Bay Bands of Odawa Indians Attendance Sheet

Type of Meeting: After PRINTED 2

Waganakising Odawa Tribal Council Appropriation and Finance Committee

John Bott, Treasurer and Chair Kevin Gasco, Tribal Councilor and Secretary William A. Denemy, Tribal Councilor

Meeting Location: LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

Minutes

May 10, 2013

Call to Order: 9:30 a.m

Committee Member Roll Call

Present: Chairman John Bott, Secretary Kevin Gasco and Councilor William Dememy

Absent: None

Tribal Councilors Present: Councilor Keshick

Staff: Yvonne McShane Legislative Administrative Assistant and Legislative Treasury Director Michael Garrow.

Executive Staff Present:

Tribal Administrator, Al Colby.

Guest(s):

Andrew Stitch.

Adoption of Agenda

Motion made by Secretary Gasco and supported by Councilor Denemy to adopt the agenda of May 10, 2013 with additions.

Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent

Motion Carried.

Minutes:

Motion made by Secretary Gasco and supported by Councilor Denemy to table the minutes of April 19, 2013.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

New Business:

Appropriation and Finance Committee May 10, 2013 Page 1 of 2

Al Colby showed a updated copy/diagram of the purposed Veterans Memorial. He discussed the

cost and a time for completion in 2014.

The SPRING Grant Team was hosting the area Title VII 'End of Year Celebration' today May

10, 2013. They had 5 group tours of local youth come through the committee meeting. Councilor

Bott spoke about Council Committees and how they help streamline Council meetings every

other weekend.

Motion by Treasurer Gasco and supported by Councilor Denemy to approve the Adult Drug

Court Enhancement Grant.

Motion withdrawn.

There was a long discussion about the 4 grants that were submitted for Committees review.

The Adult Drug Court Enhancement, ANA Language Preservation, ANA SEDS Grant - NRD, and the COPS Hiring Program. It was decided that there will be another AFC Meeting on May

17, 2013. The departments associated with the Grants will be invited and asked to bring an

Impact Assessment Statement to discuss the Grants and any questions that the Committee may

have pertaining to the Grants.

Tribal Council Treasurer Michael Garrow recommended purchase of Land Parcel #72.

Motion by Secretary Gasco and supported by Councilor Denemy to recommend the purchase of

Land Parcel #72.

Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent

Motion Carried.

Recess: 11:00 a.m.

Meeting resumed: 11:10 a.m.

A Tribal Citizen sent a funding request to Chairman Bott in reference to some training for Peacekeeping. The AFC had to deny his request as it should be coming from the executive or the

casino as it was not a "department" under Councils jurisdiction.

Public Comment: 11:45 a.m.

Tribal Citizen Andrew Stitch spoke about the lack of information at all committee meetings and at Council. He suggested that we set up a projector so Citizens in attendance during meetings.

Next Meeting:

May 17, 2013

9:00a.m.

Appropriation and Finance Committee May 10, 2013

Page 2 of 3

Location: LTBB Tribal Government Building, 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

Motion made by Councilor Gasco and supported by Councilor Denemy to adjourn at 11:52 a.m. Vote: 3 -Yes, 0 -No, 0-Abstained, 0 -Absent Motion Carried.

Little Traverse Bay Bands of Odawa Indians Attendance Sheet

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Appropriations and Finance Committee Tribal Council Chambers LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 May 17, 2013

Minutes

May 17, 2013

Call to Order: 9:30 am

Committee Member Roll Call:

Present: Councilor Denemy, Councilor Bott

Absent: Councilor Gasco

Council Members Present: Mel Kiogima, John Keshick and Regina Gasco-Bentley

Staff: Legislative Treasurer, Michael Garrow and Legislative Administrative Assistant, Yvonne McShane.

Executive Staff Present: Dawn Parkey, Law Enforcement, NRD Doug Larsen, NRD Director, Doug Craven, Education, Jannan Cotto.

Judicial Staff present: Bernice Comp, Anthony Davis, Joe Lucier.

Guest(s): Andrew Stich

Adoption of Agenda

Motion made by Councilor Bott and supported by Councilor Denemy to adopt the agenda of May 17, 2013 as amended.

Vote: 2 -Yes, 0-No, -Abstained, 1-Absent (Councilor Gasco)

Motion Carried.

Minutes:

Motion made by Councilor Denemy and supported by Councilor Bott to approve the minutes of April 19, 2013 as presented.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Motion made by Councilor Denemy and supported by Councilor Bott to approve the minutes of May 10, 2013 as presented.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco)

Motion Carried.

Business:

Motion made by Councilor Bott and supported by Councilor Denemy to recommend Tribal Council approve the grant submission request by Judicial Branch/Adult Drug Court to the U. S. DOJ/Health and Human Services.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Motion made by Councilor Denemy and supported by Councilor Bott to recommend Tribal Council approve the grant submission request by the Education Department for ANA Language to the U.S. Dept. of Health and Human Services.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Motion made by Councilor Bott and supported by Councilor Denemy to recommend Tribal Council approve the grant submission request by Tribal Police to U.S. DOJ - COPS.

Vote: 2-Yes, 0-No, 0-Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Motion made by Councilor Denemy and supported by Councilor Bott to recommend Tribal Council approve the grant submission request by NRD to U.S. Dept. Human Services/Fish Hatchery.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Treasury Director Updates:

Ongoing:

a. Budget Formulation

Public Comment:

Public Comment opens at 10:42 - Andrew Stich comment on the structuring of Committee meetings on Saturday's.

Public Comment closes at 10:56

Next Meeting:

June 14, 2013, 9am to 12pm

Location: LTBB Tribal Government Building, 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

Motion made by Councilor Denemy and supported by Councilor Bott to adjourn at 11:07 am.

Vote: 2 -Yes, 0-No, 0 -Abstained, 1-Absent (Councilor Gasco).

Motion Carried.

Little Traverse Bay Bands of Odawa Indians
Attendance Sheet

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Appropriations and Finance Committee

June 14, 2013

AGENDA and MINUTES Call to Order: John Bott Committee Member Roll Call

Present: Treasurer Bott (by phone and Adobe Connect), Councilor William Denemy, Councilor Gasco

Absent: none

Staff: Legislative Services Attorney Budnick and Legislative Office Manager Michele LaCount Executive Branch present: Tribal Chairman Dexter McNamara, Tribal Administrator Albert Colby, Human Resource Director Denise Petoskey

Guest(s): Council Regina Gasco Bentley, Councilor John Keshick, Andrew Stich

1. Adoption of Agenda

Motion made by Councilor Denemy and supported by Councilor Gasco to adopt the agenda of June 14, 2013 as amended.

Vote: 3 -Yes, 0 -No, 0 -Abstained, 0 -Absent

Motion Carried.

2. Phone Poll: none

3. Minutes:

Motion made by Councilor Denemy and supported by Councilor Gasco to table the minutes of May 17,

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

4. Business:

- Wage Grid-discussion regarding limited Increase of wage/fringe as presented by Human Resources.
- Health Insurance-Budget, basically the same but will need 20% more money. Human Resources В. Director lookingat insurance providers with possible HMO or employee contribution or possibly both. The primary cause for looking at increase is based on catastrophic claims.

Discussion on cash flow balances.

- Appleyard Supplemental funding request-Tribal Administrator reported current update on the C. daycare business as a lower income family provider. Treasurer Bott stated Council concern that Appelyard current being run as a program, and not a business. 27 (5) tribal kids, and now down 6 kids total due to low number of on remaining staff. Councilor Denemy said to turn it around to and fix it up. Tribal Administrator agrees that it could be done with current support fund request of \$18,000 per month; however that would also support would support non-tribal. Treasurer Bott will make a recommendation now.
 - Title IV B, parts I and II-Treasury Director Garrow recommends going forward with grant. D.
 - Update to investments-Treasury Director Garrow supplied the Investment Account Analysis for E. Appropriations and Finance Committee review.

Discussion regarding signatory authority and security for moving funds.

11:00 a.m. recess called.

11:25 a.m. meeting reconvened.

- Discussion on cash flow balances.
- Treasury Director Updates:
- 7. Ongoing:

A. Budget Formulation.

Motion made by Councilor Gasco and supported by Councilor Denemy to amend the agenda to include the Legislative Branch supplemental funding request for the BIS Recording System upgrade.

Vote: 3-Yes, 0-No, 0 -Abstained, 0-Absent

Motion carried.

Motion made by Councilor Denemy and supported by Councilor Gasco to amend the agenda to include the supplemental funding for the wage grid as presented by the executive.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Motion made by Councilor Gasco and supported by Councilor Denemy to amend the agenda to add FHWA Transportation Program, FTA Tribal Transit Program and Energy Efficiency Grant to the Agenda.

Vote: 3-Yes, 0-No, 0 -Abstained, 0-Absent

Motion carried.

Energy Efficiency Grant tabled for Treasury Director to review and bring to Appropriations and Finance Committee by next week.

Motion made by Councilor Denemy and supported by Councilor Gasco to recommend to Tribal Council to deny the supplemental finding request and recommend the Executive and to bring back a business plan that includes a structural renovation cost plan for Appleyard Day care that would include all of the basic start up needs and other such funding of an Executive community driven economic development.

Vote: 3-Yes, 0-No, 0 -Abstained, 0-Absent

Motion carried.

Motion made by Councilor Gasco and supported by Councilor Denemy to recommend to Council to approve Title IV-B Grant Application.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Motion made by Councilor Gasco and supported by Councilor Denemy to recommend Council to approve the supplemental funding request for the BIS Recording System upgrade in the amount of \$40,000 to come from prior period funds.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Motion made by kg and supported by Councilor Denemy to recommend to Council to approve the FTA Tribal Transit Program grant application and FHWA Transportation Program Safety Plan.

Vote: 3-Yes, 0-No, 0 -Abstained, 0-Absent

Motion carried.

Motion made by and supported by to kg recommend the supplemental fund request for the wage grid update in the amount of \$25,000 to come from prior period funds.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

12:18 p.m. Public Comment opened: Andrew Stich asked if there were any phone polls that came to the Appropriations and Finance Committee from the Agricultural Work Group.

12:22 p.m. Public Comment closed.

Next Meeting: July 19, 2013 at 9:00 a.m.

12:26 p.m. Motion made by Councilor Denemy and supported by Councilor Gasco to adjourn.

Little Traverse Bay Bands of Odawa Indians Attendance Sheet

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Appropriations and Finance Committee LTBB Governmental Administration Building 7500 Odawa Circle, Harbor Springs, MI 49740 Tribal Council Chambers

July 19, 2013

AGENDA

Call to Order: 10:15 a.m.

Committee Member Roll Call: Councilor Denemy, Councilor Bott, Councilor Gasco - Adobe Connect

Tribal Councilors present: Councilor Keshick

Staff Present: Yvonne McShane, Michael Garrow

Adoption of agenda: Motion made by Councilor Bott and supported by Councilor Denemy to adopt the agenda for July 19, 2013.

Vote: 2- Yes, 0 - No, 0 - Abstained 1 - Absent (Councilor Gasco)

Motion carried.

Phone Poll: Two phone polls taken on June 20, 2013 and two phone polls taken on July 3, 2013.

Councilor Gasco signs off at 10:25 a.m.

Minutes: Motion made by Councilor Denemy and supported by Treasurer Bott to table approval minutes Vote: 2- Yes, 0- No, 0- Abstained, 1- Absent (Councilor Gasco) Motion carried.

Business:

- 1. Supplemental Funding Request/Grant Request:
 - a. Request for funding from the State of Michigan Child Care

Motion made by Councilor Denemy and supported by Treasurer Bott to support the Tribal Council approval of request for funding.

Vote: 2- Yes, 0- No, 0- Abstained, 1- Absent (Councilor Gasco)

Motion carried.

b. Request for funding from the U.S. Fish and Wildlife - Fisheries Enhancement

Motion made by Treasurer Bott and supported by Councilor Denemy to support the Tribal Council approval of request for funding,

Vote: 2- Yes 0- No, 0- Abstained, 1- Absent (Councilor Gasco)

Motion carried.

2. Amendment to Tribal Treasurer Responsibilities:

Motion made by Councilor Denemy and supported by Treasurer Bott to support the Tribal Council approval of WOS 2010-003 Amendment to the Tribal Treasurer Responsibilities Statute.

1- Yes 0- No 0- Abstained 0- Absent Motion carried.

Break: 10:55 a.m. -11:00 a.m.

3. Update from Office of Treasury

Update from Treasury Director Garrow Job Description regarding changing to "Oversight" of Indirect Cost Proposal rather than "Preparation".

Motion by Treasurer Bott supported by Councilor Denemy to make the change to the Treasury Director Job Description.

Vote: 2- Yes, 0- No, 0- Abstained, 1- Absent (Councilor Gasco) Motion carried.

Barbara Bencini presentation to Tribal Council on Sunday for an update on last year's investment funds, signature cards, investment approvals, changes to fund investment. Fidelity policy will now cover the surety of Tribal Council including Treasurer.

Sequestration discussion: Reduction in the Bureau of Indian Affairs/Indian Health Service (BIA/IHS) funding and how it will affect LTBB. Financial impact statement prepared. Worst case for 2013 would be a reduction of 377,000.

Motion by Councilor Denemy supported by Treasurer Bott to recommend Tribal Council approve the Tribal Treasurer send a memo to the Tribal Chairman requesting the Executive to submit a new 2013 budget plan within the next 30 days that considers the BIA/IHS spending reductions in the amount of \$376, 600.

Vote: 2-Yes, 0- No, 0-Abstained, 0- Absent

Motion carried.

Update on Refinance Offerings from Sovereign Finance.

Public Comment: 11:35 a.m. - 11:36 a.m. No comments.

Next Meeting: August 16th at 9:30 a.m.

Adjournment: Motion made by Treasurer Bott and supported by Councilor Denemy to Adjourn.

Vote: Yes -2 No - 0 Abstained 1- Absent (Councilor Gasco)

Motion carried.



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Little Traverse Bay Bands of Odawa Indians Attendance Sheet

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Little Traverse Bay Bands of Odawa Indians
Attendance Sheet

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